



# PASTORAL REFERENCE FORM

## This Section to be completed by Applicant

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Postcode/Zip \_\_\_\_\_  
 Telephone: Home: \_\_\_\_\_ Mobile phone \_\_\_\_\_  
 Email address \_\_\_\_\_

## This Section to be completed by Pastor/Minister/Church Leader

*The person named above is applying for employment with Bluegrass Christian Academy and is asking you to provide a reference. Serious consideration is given to this reference, so your comments are important. Please provide us with information to assist our assessment of the applicant.*

How long have you known the applicant? \_\_\_\_\_ Are you related to the applicant? \_\_\_\_\_  
 How long has the applicant attended your church? \_\_\_\_\_  
 What type of involvement has the applicant had in your church? What positions held and for how long? \_\_\_\_\_

How well do you know the applicant? \_\_\_\_\_ Very well \_\_\_\_\_ Well \_\_\_\_\_ Casually \_\_\_\_\_ Just by name  
 How often does this person attend church or church events?  
 \_\_\_\_\_ More than once a week \_\_\_\_\_ once a week \_\_\_\_\_ 1-3 times a month \_\_\_\_\_ 1-10 times per year  
 \_\_\_\_\_ Yes \_\_\_\_\_ No Is this person a committed Christian?  
 \_\_\_\_\_ Yes \_\_\_\_\_ No Does the applicant's life reflect a commitment to Christ?  
 \_\_\_\_\_ Yes \_\_\_\_\_ No Is this person known for honesty, responsibility and reliability?

How would you rate the applicant in the following:  
 Leadership: \_\_\_\_\_ Outstanding \_\_\_\_\_ Above average \_\_\_\_\_ Average \_\_\_\_\_ Below Average  
 Responsibility: \_\_\_\_\_ Outstanding \_\_\_\_\_ Above average \_\_\_\_\_ Average \_\_\_\_\_ Below Average  
 Comment on performance \_\_\_\_\_

## Recommendation

*Bluegrass Christian Academy is looking for people who can work with children in a Christian school environment that can integrate a Biblical worldview in all areas of the curriculum. We are building a team of Christian educators, who have a heart for serving the Lord through working with the children in our building.*

From outward appearance, communication skills, to overall attitude and demeanor; in your opinion, does the applicant possess the ability and willingness to meet the standards of the above statement? \_\_\_\_\_ Yes \_\_\_\_\_ No

Any other pertinent comments \_\_\_\_\_

Please choose the appropriate statement:  
 \_\_\_\_\_ I recommend the applicant enthusiastically \_\_\_\_\_ I recommend the applicant with reservation \_\_\_\_\_ I do not recommend the applicant

Please specify \_\_\_\_\_

Your Name \_\_\_\_\_  
 Position \_\_\_\_\_  
 Church \_\_\_\_\_ Address \_\_\_\_\_  
 Telephone \_\_\_\_\_  
 E-mail \_\_\_\_\_  
 Do you wish this reference to remain confidential? \_\_\_\_\_ Yes \_\_\_\_\_ No

## Upon completion, please mail or E-mail this application to:

**Mail**  
 Bluegrass Christian Academy  
 2580 Springfield Rd  
 Bardstown, KY 40004

**E-mail**  
 diane.spearman@bluegrasschristianacademy.org  
 Subject: Pastoral Reference (Applicant's Name)